

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

### 1. Details of the Institution

|                                      |   |
|--------------------------------------|---|
| 1.1 Name of the Institution          | BALAGARH BIJOY KRISHNA MAHAVIDYALAYA                  |
| 1.2 Address Line 1                   | P.O-BALAGARH, DIST-HOOGHLY                            |
| Address Line 2                       | CITY-BALAGARH, STATE-WEST<br>BENGAL                   |
| City/Town                            | BALAGARH  |
| State                                | WEST BENGAL   |
| Pin Code                             | 712501  |
| Institution e-mail address           | bbkm_hooghly@rediffmail.com<br>bbkm.hooghly@gmail.com |
| Contact Nos.                         | 03213260288, 8670272229                               |
| Name of the Head of the Institution: | Dr. Pratap Banerjee, Principal                        |
| Tel. No. with STD Code:              | 03213-260288  |
|                                      | 8670272229  |

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

#### 1.6 Accreditation Details

| Sl. No. | Cycle                 | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1       | 1 <sup>st</sup> Cycle | C++   | 66.5 | 2007                  | 2007-2012       |
| 2       | 2 <sup>nd</sup> Cycle | C     | 1.83 | 2016                  | 2016-2021       |
| 3       | 3 <sup>rd</sup> Cycle |       |      |                       |                 |
| 4       | 4 <sup>th</sup> Cycle |       |      |                       |                 |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

### 1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)4  
ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

### 1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

BURDWAN UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NO

University with Potential for Excellence

NO

UGC-CPE

DST Star Scheme

NO

UGC-CE

UGC-Special Assistance Programme

NO

DST-FIST

UGC-Innovative PG programmes

NO

Any other (Specify)

UGC-COP Programmes

NO

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

9

2.2 No. of Administrative/Technical staff

1+3(Principal-NTS)

2.3 No. of students

2.4 No. of Management representatives

2

2.5 No. of Alumni

2

2.6 No. of any other stakeholder and  
community representatives

1

2.7 No. of Employers/ Industrialists

0

2.8 No. of other External Experts

3

2.9 Total No. of members

2.10 No. of IQAC meetings held: 5

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- The IQAC has been continuously urging the College authority to construct more classrooms and build infrastructure.
- The IQAC has taken the initiative to organise academic seminars in seven departments.
- The IQAC has encouraged teaching staff to undertake research activity and complete M.Phil/Ph.D.
- The IQAC has taken the initiative to make a number of e-journals accessible to teachers.
- The IQAC has encouraged students organise cultural programmes

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

| Plan of Action  | Achievements  |
|---|---|
| Building of new classrooms and related infrastructure, to organise seminars in some subjects, to plan for the 2 <sup>nd</sup> cycle of NAAC accreditation; to make arrangements for a smart classroom and a virtual classroom; cleaning and beautification of the College campus. | A new science building has been constructed; A Smart class room has been provided to the students. Power point presentations are being made in every faculty. Six academic seminars were organised by the departments of Political Science, Bengali, English, History, Economics and Commerce. Three cultural events were organised by the students and one cultural programme has been organised by the college where the students participated. |

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body  T.C

Provide the details of the action taken

Part – B

Criterion – I

**1. Curricular Aspects**

### 1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD                    |                               |  |                                     |  |
| PG                     |                               |  |                                     |  |
| UG                     | 9                             |  |                                     | 1  |
| PG Diploma             |                               |  |                                     |  |
| Advanced Diploma       |                               |  |                                     |  |
| Diploma                |                               |  |                                     |  |
| Certificate            |                               |  |                                     |  |
| Others                 |                               |  |                                     |  |
| <b>Total</b>           |                               |  |                                     |  |
| Interdisciplinary      |                               |  |                                     |  |
| Innovative             |                               |  |                                     |  |

### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

#### (ii) Pattern of programmes:

| Pattern   | Number of programmes |
|-----------|----------------------|
| Semester  | 0                    |
| Trimester | 0                    |
| Annual    | 9                    |

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabus of B.A. Honours and General has been revised by the University of Burdwan in the 2015-16 session. Generally for all the subjects the syllabus has been widened to include new areas of study.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

|  |
|--|
|  |
|--|

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 10    | 5                | 4                    | 1          |        |

2.2 No. of permanent faculty with Ph.D.

|   |
|---|
| 1 |
|---|

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors |   | Associate Professors |   | Professors |   | Others |   | Total |   |
|------------------|---|----------------------|---|------------|---|--------|---|-------|---|
| R                | V | R                    | V | R          | V | R      | V | R     | V |
|                  |   |                      | 2 |            |   |        |   |       |   |

2.4 No. of Guest and Visiting faculty and Temporary faculty

|    |    |
|----|----|
| 13 | 10 |
|----|----|

2.5 Faculty participation in conferences and symposia:

|                  | No. of Faculty | International level | National level | State level |
|------------------|----------------|---------------------|----------------|-------------|
| Attended         | 03             |                     | 05             |             |
| Presented papers |                |                     | 05             |             |
| Resource Persons |                |                     | Nil            |             |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

|   |
|---|
| Aptitude test, Oral Test, Term Paper preparation, Class Test, Curriculum oriented film projection, Power Point Presentation |
|---|

2.7 Total No. of actual teaching days during this academic year

|     |
|-----|
| 191 |
|-----|

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

|     |
|-----|
| NIL |
|-----|

2.9 No. of faculty members involved in curriculum

|     |     |     |
|-----|-----|-----|
| NIL | NIL | NIL |
|-----|-----|-----|



restructuring/revision/syllabus development  
as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

|     |
|-----|
| 50% |
|-----|

2.11 Course/Programme wise  
distribution of pass percentage :

| Title of the Programme           | Total no. of students appeared | Division      |     |      |       |        |
|----------------------------------|--------------------------------|---------------|-----|------|-------|--------|
|                                  |                                | Distinction % | I % | II % | III % | Pass % |
| B.A(Hons)3 <sup>rd</sup> year    | 61                             |               |     |      |       | 72%    |
| B.A(Gen) 3 <sup>rd</sup> year    | 234                            |               |     |      |       | 23.50% |
| B.Com(Hons) 3 <sup>rd</sup> year | 01                             |               |     |      |       | NIL    |
| B.Com(Gen) 3 <sup>rd</sup> year  | 01                             |               |     |      |       | NIL    |
| B.A(Hons)1 <sup>st</sup> year    | 94                             |               |     |      |       | 17.02% |
| B.A(Gen) 1 <sup>st</sup> year    | 274                            |               |     |      |       | 4.74%  |
| B.Com(Hons) 1 <sup>st</sup> year | 01                             |               |     |      |       | Nil    |
| B.Com(Gen) 1 <sup>st</sup> year  | NIL                            |               |     |      |       | Nil    |
| B.Sc(Hons)3 <sup>rd</sup> year   | 2                              |               |     |      |       | NIL    |
| B.Sc(Gen)3 <sup>rd</sup> year    | 01                             |               |     |      |       | NIL    |
| B.Sc(Hons)1 <sup>st</sup> year   | 06                             |               |     |      |       | Nil    |
| B.Sc(Gen)1 <sup>st</sup> year    | 04                             |               |     |      |       | 25%    |
| B.A(Hons)2 <sup>nd</sup> year    | 73                             |               |     |      |       | 83.56% |
| B.A(Gen) 2 <sup>nd</sup> year    | 281                            |               |     |      |       | 7.82%  |
| B.Com(Hons) 2 <sup>nd</sup> year | Nil                            |               |     |      |       | NIL    |
| B.Com(Gen) 2 <sup>nd</sup> year  | 03                             |               |     |      |       | Nil    |
| B.Sc(Hons)2 <sup>nd</sup> year   | 08                             |               |     |      |       | 12.5%  |
| B.Sc(Gen)2 <sup>nd</sup> year    | 03                             |               |     |      |       | 33.3%  |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i>  | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses                              |                                     |
| UGC – Faculty Improvement Programme            | 1                                   |
| HRD programmes                                 |                                     |
| Orientation programmes                         |                                     |
| Faculty exchange programme                     |                                     |
| Staff training conducted by the university     |                                     |
| Staff training conducted by other institutions |                                     |
| Summer / Winter schools, Workshops, etc.       |                                     |
| Others   |                                     |

#### 2.14 Details of Administrative and Technical staff

| Category             | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 09                            | 04                         | NIL  | 6                                      |
| Technical Staff      | NIL                           |                            |  | 1                                      |

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC has been encouraging teachers to register for MPhil and PhD, to undertake projects and publish their research work, besides providing opportunities to scholars to devote time for research. The IQAC is also trying to provide access to e-journals and ebooks to the teachers for research purposes.

#### 3.2 Details regarding major projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              |           |         |            |           |
| Outlay in Rs. Lakhs |           |         |            |           |

#### 3.3 Details regarding minor projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | 1         |         |            | 1         |
| Outlay in Rs. Lakhs |           |         | 1,02,000   |           |

#### 3.4 Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     |               |          |        |
| Non-Peer Review Journals |               |          |        |
| e-Journals               |               |          |        |
| Conference proceedings   |               |          |        |

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project  | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects   |               |                            |                        |          |
| Minor Projects   | 3             | UGC                        | 1,02,000               | 81,000   |
| Interdisciplinary Projects   |               |                            |                        |          |
| Industry sponsored   |               |                            |                        |          |
| Projects sponsored by the University/ College                                  |               |                            |                        |          |
| Students research projects<br><i>(other than compulsory by the University)</i> |               |                            |                        |          |
| Any other(Specify)   |               |                            |                        |          |

|       |  |  |  |  |
|-------|--|--|--|--|
| Total |  |  |  |  |
|-------|--|--|--|--|

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

| Level               | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number              |               |          |       |            |         |
| Sponsoring agencies |               |          |       |            |         |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent |         | Number |
|----------------|---------|--------|
| National       | Applied |        |
|                | Granted |        |
| International  | Applied |        |
|                | Granted |        |
| Commercialised | Applied |        |
|                | Granted |        |

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
|       |               |          |       |            |      |         |

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
 National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
 National level  International level

### 3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 
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## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

| Facilities  | Existing                        | Newly created                                   | Source of Fund | Total       |
|---|---------------------------------|---|----------------|-------------|
| Campus area   | 3.58 acres/14320 m <sup>2</sup> | A new science Block Constructed(452.50 sq Mts.) | MPLAD          | 44,00,000/- |
| Class rooms   | 15                              |   |                |             |
| Laboratories  | 4                               |   |                |             |
| Seminar Halls   |                                 |   |                |             |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. |                                 |   |                |             |
| Value of the equipment purchased during the year (Rs. in Lakhs)             |                                 |   |                |             |
| Others  |                                 |   |                |             |

#### 4.2 Computerization of administration and library

Library has been Digitalized.Administration has been partially computerized and also office.

4.3 Library services:

|                  | Existing |       | Newly added |       | Total |       |
|------------------|----------|-------|-------------|-------|-------|-------|
|                  | No.      | Value | No.         | Value | No.   | Value |
| Text Books       | 14262    |       | 1270        |       |       |       |
| Reference Books  |          |       |             |       |       |       |
| e-Books          |          |       |             |       |       |       |
| Journals         | 167      |       |             |       |       |       |
| e-Journals       |          |       |             |       |       |       |
| Digital Database |          |       |             |       |       |       |
| CD & Video       |          |       |             |       |       |       |
| Others (specify) |          |       |             |       |       |       |

4.4 Technology up gradation (overall)

|          | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 32              | 01            | 32       | 30               |                  | 06     | 10          | 16     |
| Added    |                 |               |          |                  |                  |        |             |        |
| Total    |                 |               |          |                  |                  |        |             |        |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

|  |
|--|
|  |
|--|

4.6 Amount spent on maintenance in lakhs :

|  |            |
|--|------------|
| i) ICT                                   | 1,40,000/- |
| ii) Campus Infrastructure and facilities | 44,00,000/ |
| iii) Equipments                          | 1,05,000/- |
|  | 65,000/-   |



iv) Others

**Total :**

|             |
|-------------|
| 47,10,000/- |
|-------------|

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

|  |
|--|
|  |
|--|

#### 5.2 Efforts made by the institution for tracking the progression

|  |
|--|
| Efforts are made by the institution to execute all the IQAC proposals. |
|--|

#### 5.3 (a) Total Number of students

| UG                    | PG | Ph. D. | Others |
|-----------------------|----|--------|--------|
| Near<br>About<br>2000 |    |        |        |

(b) No. of students outside the

state

|  |
|--|
|  |
|--|

(c) No. of international students

|  |
|--|
|  |
|--|

Men

| No | % |
|----|---|
|    |   |

Women

| No | % |
|----|---|
|    |   |

| Last Year |     |    |     |                       |       | This Year |    |    |     |                       |       |
|-----------|-----|----|-----|-----------------------|-------|-----------|----|----|-----|-----------------------|-------|
| General   | SC  | ST | OBC | Physically Challenged | Total | General   | SC | ST | OBC | Physically Challenged | Total |
| 1186      | 577 | 44 | 193 |                       | 2000  |           |    |    |     |                       |       |

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

A Sensitization Programme on Scope of Employment, Self-Employment and Further Studies after Graduation was organised by the College in which about 80 students participated.

Entry to the service program and career counselling program under UGC XIIth plan grant.

No. of students beneficiaries

80

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

Teachers council of the college have done this job regularly and the Career Counselling Cell advised the students about opportunities of employment.

No. of students benefitted

Record are not available

5.7 Details of campus placement

| <i>On campus</i>                |                                 |                           | <i>Off Campus</i>         |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
|                                 |                                 |                           |                           |

5.8 Details of gender sensitization programmes

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

|  | Number of students                    | Amount                 |
|--|---------------------------------------|------------------------|
| Financial support from institution                                   | Half freeship-4/Student's aid fund-81 | 8865                   |
| Financial support from government                                    | Stipend to SC/STMinority Student-814  | Decided by State Govt. |
| Financial support from other sources                                 | Nil                                   |                        |
| Number of students who received International/ National recognitions | Nil                                   |                        |

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

### 5.12 No. of social initiatives undertaken by the students

|   |
|---|
| Social initiatives undertaken by the NSS and NCC unit of the college. |
|---|

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

## Criterion – VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- 1.To help prepare the youths of the region for an enlightened society.
2. To extend an opportunity before the aspiring as well as deserving youth of the region for preparing themselves to further their endeavour for higher studies.
- 3.To help prepare the youths of the region for the diversifies and fast-changing job market.

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As per University Guidelines.

6.3.2 Teaching and Learning

Specials classes and remedial classes are taken after test exam every year.

6.3.3 Examination and Evaluation

Controlled by University rules.

#### 6.3.4 Research and Development

Providing encouragement for undertaking MRP and Ph.D  
Organising Seminars & Conferences.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Books Purchased, Digitization of the library is being continued.

#### 6.3.6 Human Resource Management

|  |
|--|
|  |
|--|

#### 6.3.7 Faculty and Staff recruitment

Two Guest Teachers have been recruited in Education and Political Science.

#### 6.3.8 Industry Interaction / Collaboration

|  |
|--|
|  |
|--|

#### 6.3.9 Admission of Students

Online admission process completed successfully

#### 6.4 Welfare schemes for

|              |                    |
|--------------|--------------------|
| Teaching     | BBKM Benefit Fund  |
| Non teaching |                    |
| Students     | Student's aid fund |

|  |
|--|
|  |
|--|

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done    Yes     No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |           |
|----------------|----------|--------|----------|-----------|
|                | Yes/No   | Agency | Yes/No   | Authority |
| Academic       | NO       |        | NO       |           |
| Administrative | NO       |        | NO       |           |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes    Yes     No

For PG Programmes    Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No such efforts are undertaken

6.11 Activities and support from the Alumni Association

Alumni Association meetings held and the association has some contribution to the college.

6.12 Activities and support from the Parent – Teacher Association

Meetings of Parent-Teacher association are held regularly and parents are informed of the performance of the students.

### 6.13 Development programmes for support staff

### 6.14 Initiatives taken by the institution to make the campus eco-friendly

Campus cleaning and gardening under the guidance of NSS unit-2

## Criterion – VII

### 7. Innovations and Best Practices

#### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Innovations introduced during this academic year in teaching -learning

1. Term paper preparation
2. Oral test

#### 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Initiatives taken for 2<sup>nd</sup> cycle of NAAC Accreditation
- Smart Classroom provided for students
- The medicinal plants garden restored.
- Cleaning and beautification of College campus.

#### 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Two best Practices:-

1. Youth-parliament programs.
2. Advanced learners' Seminar

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Projects are made by the 3<sup>rd</sup> year students for ENVS curriculum.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths of the College:

1. Well-disciplined student folk.
2. Qualified teaching –faculty members
3. Caring management
4. Strong co-ordination and friendly relationship between teaching, non-teaching, technical staffs and students.
5. An eco-friendly campus and an overall peaceful ambience.

Weaknesses of the College:

1. Lack of adequate number of teachers.
2. Lack of professionally qualified staff in the library.
3. Lack of add-on programmes and any career-oriented course.
4. Poor attendance of students.

Opportunities:

The College is receiving funds from the UGC regularly and we are spending the amount in building infrastructure required for teaching-learning such as laboratory instruments, computers, printers etc.

We are also spending the money for buying more books for the students as well as for enhancing the possibilities of teaching-learning.

The transport and the communication system have been developed significantly.

The campus area is spacious enough and there is a lot of opportunity for newer constructions.



**8. Plans of institution for next year**

- To introduce new Hons. And Gen. Subjects.
- Development of Infrastructural facilities.
- Try to increase class attendance of the students.

Name \_\_\_\_\_

Name \_\_\_\_\_



\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

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*Signature of the Chairperson, IQAC*

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